

NASSINGTON PARISH COUNCIL



MINUTES - NASSINGTON PARISH COUNCIL MEETING

Wednesday 13th April 2022 at 7.30 pm in Nassington Village Hall

22/2011. Attendance and apologies for absence

Present: Cllr Alan Burns, Cllr Elliott Clark, Cllr Rebecca Downey, Cllr Charlotte Lemmon, Cllr Paul Monks, Cllr Derrick Mortimer, Cllr Shane Rickwood, and Cllr Robert Peterson (chairman). Officer present: The clerk. Apologies received from Alain Kingsley due to personal reasons. It was **RESOLVED** to accept these apologies

22/2012. Declarations of Interest

Cllr Paul Monks declared an interest in planning.

22/2013. Approval of Minutes

It was **RESOLVED** to approve minutes of the meeting of March 9th 2022, which had been circulated in advance of the meeting.

22/2014. Questions or address from members of the public:

There were no questions.

22/2015. Neighbourhood Plan:

The date for 30th May at 7.30pm for the Neighbourhood Plan meeting was noted.

22/2016. Planning and Development:

- a) NE/22/00379/FUL | Proposed annexe and vehicular access from Runnell Lane | 8A Parkway Close Nassington: It was **RESOLVED** that the council has no objections considered by Nassington Parish Council. The council has no objection to the application but would like the planning authority to ensure that any works involving removal of the hedge take into account biodiversity considerations, particularly nesting birds or animals.
- b) NE/22/00411/FUL | Replacement of existing rear annexe with a larger extension to provide additional space for dining and garden room | 25 Church Street Nassington It was **RESOLVED** that the council has no objections or further comment to make.

22/2017. Governance Matters:

- a) A copy of section 1 of the Annual Governance and Accountability Report (AGAR) had been circulated in advance of the meeting. Each of the 9 questions on the form was considered in turn. It was **RESOLVED** that the council:
 - prepared its accounting statements in accordance with the Accounts and Audit Regulations.
 - made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
 - has only done what it has the legal power to do and has complied with Proper Practices in doing so.
 - during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
 - considered and documented the financial and other risks it faces and dealt with them properly.
 - arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
 - responded to matters brought to its attention by internal and external audit. (It was confirmed that the matter of accounts being checked is carried out by the members who are authorising individual payments as well as all members checking quarterly submissions)
 - disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant
 - The last question regarding being a sole managing trustee of a local trust or trusts is not applicable.
- b) Asset mapping update: The project is progressing and will be completed as soon as possible.

22/2018. Playing field / Cricket club

- a) A draft agreement between the cricket club and parish council covering the repayment of a for loan of £10,000 had been circulated in advance of the meeting, having received input by members since the March meeting. It was **RESOLVED** that the agreement is sufficiently robust for its needs and that it can now be signed and funds released.
- b) A request that the parish council purchases a strimmer and brush cutter had been received at the March meeting. The council agreed to this request in principle, with the recommendation that battery operated machinery is considered as a preference. In return for the donation of this equipment and the grasscutting ride-on ransome mower, the cricket club must provide the council with an undertaking that a maintenance contract for all machinery will be in place and carried out, that all operatives will be suitably trained and provided with safety equipment and that public liability, employers liability (applicable to volunteers) and cover for the equipment will all be in place.
- c) There was a short report regarding a meeting with Freedom Leisure and South Peterborough NHS neighbourhood regarding wellbeing outreach and use of outdoor gym and pavilion. As all premises at the playing field (apart from the preschool) belong to the parish council and the pavilion lease prohibits sub-letting, the parish council remains the principle in all activity and has occupiers liability for the safety and wellbeing of all users.

22/2019. Community / Projects:

- a) Concerns regarding potentially compromised safety of a neighbouring wall at the northern part of the grass footpath between village green and playing field had been circulated in a short report with the agenda. The parish council fully appreciated the concerns raised and agreed that no works to the north of the existing hard path would take place. The area of worn path would be treated with topsoil and seeded in the hope that, now that the overhanging vegetation to the east has been removed and light to the area no longer impeded, the issue of a muddy puddle will no longer be as severe in the winter months. carpark:
- b) Allotments:
 - Review revised plot plan. Final reminders will be sent to those allotment holders who have not yet paid and 2 weeks' notice of clearance of plot given to those allotment holders already evicted. A further inspection will be carried out in June.
 - A budget of £250 for necessary works on scrape pond area was agreed. Members would met outside of a meeting to ascertain plans for the area.
- c) There was a brief update on arrangements for the Jubilee party and the beacon lighting on June 2nd. The matter of fireworks was discussed – it was agreed to proceed as planned.
- d) Findings from the recently commissioned tree survey report had been circulated in advance of the meeting. The council was pleased with the report and noted that no immediate measures were recommended.
- e) It was noted for information purposes that there is potential housing of Ukrainian people under private arrangements. Should the people who are attempting to host refugee families be successful, there is a possibility to consider future practical support at a local council level, but not at the current time.

22/2020. Highway matters:

- a) The terms of the licence for the upcoming speed indicator device scheme had been circulated in advance of the agenda. It was **RESOLVED** to approve the terms of the licence and the clerk to sign.

22/2021. Community Matters / clerks report:

- a) The clerk had been unable to attend the police liaison meeting Crime Commissioner – violent crimes against women and girls. No members had been able to attend.
- b) The report of the recent South Peterborough NHS Integrated Neighbourhood board had been circulated in advance of the meeting and noted.

c) Village hall grant – The council declined to retrospectively pay 2021/22 village hall grant which had not been paid in the previous financial year as it felt the village hall had received a fair amount of public funds during the year. The council is not prepared to grant money without fully understanding the rationale of doing so.

22/2022. Financial matters:

a) The accounts to the year ended 31st March 2022 had been circulated in advance of the meeting. It was **RESOLVED** to note the accounts and adopt as the true account of the council’s finances for the year and its financial position at year end

b) Section 2 of the AGAR^{a)} had been circulated in advance of the meeting. . It was **RESOLVED** to approve the figures as per the accounts received:

Box	Details	Last Year £	This Year £
1	Balances brought forward	98,036	86,304
2	(+) Precept or Rates & Levies	49,755	49,755
3	(+) Total other receipts	21,484	22,641
4	(-) Staff costs	9,936	10,728
5 (-)	Loan interest/capital repayments	0	0
6 (-)	All other payments	76,035	34,749
7	(=) Balances carried forward	86,304	113,223
8	Total value of cash/investments	86,304	113,223
9	Total fixed assets plus long term investments/ assets	185,720	219,835
10	Total Borrowings	0	0

c) It was **RESOLVED** to approve the following accounts for payment:

Goods/Service	Payee	Nett	Gross	Power
Jubilee items	Amazon	12.49	14.99	LGA ⁱ S145
Jubilee items	Amazon	28.26	33.92	LGA ⁱ S145
Jubilee items	Amazon	16.36	19.63	LGA ⁱ S145
Jubilee items	Amazon	22.47	26.97	LGA ⁱ S145
Jubilee items	Amazon	9.99	11.99	LGA ⁱ S145
Jubilee items	Amazon	24.92	29.90	LGA ⁱ S145
Jubilee items	Amazon	25.86	31.03	LGA ⁱ S145
Jubilee items	Amazon	28.84	34.65	LGA ⁱ S145
Jubilee items	Amazon	29.16	34.99	LGA ⁱ S145
Prime	Amazon	40.00	48.00	LGA ⁱ S145
Annual grant	burial board		2,200.00	LGA ⁱ S214
Tree report	Rebecca Peace		650.00	OpenSpacesAct 1906S15 PHA ⁱⁱ S164
SID	ElanCity	2,076.12	2,491.34	HA ⁱⁱⁱ S274A
Environmental date	BCN	435.00	522.00	Localism T&C PA 61F(1),(2) ^{iv}
Preschool grant for outside area	Nassington preschool		3,500.00	LGA ⁱ S137
Cricket club loan	Nassington cricket club (loan)		10,000.00	LA (MP ^v) Act S19
Jubilee invitations	Easiprint		34.58	LGA ⁱ S145

AED and first aid bag	heart safe communities	1,360.00	PHA ^{vi} 1936 S234
Paid by card			
ICO fee	ICO	40.00	
Jubilee hire deposit	Bourne Bounce	135.00	LGAi S145
Standing Order / direct debit			
Salaries/pensions		716.09	Pensions Act 2008 LGA i112
Electricity	SSE	109.24	114.69

22/2023. Official announcements, notices or reports / Correspondence / representations of note:

There were none that had not been circulated between meetings

22/2024. Newsletter / Social Media / community communications.

To include an allotments update, a jubilee schedule of activities, an update on the SID, the annual parish meeting and a notice that the council has some trees available for hedging or planting.

22/2025. Matters to carry forward:

The next meeting is the annual meeting of the parish council

DATE OF NEXT MEETING: 11TH MAY 2022

Approved by Nassington Parish Council:

Signature of Chairman		Date:
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ⁱ LGA – Local Government Act 1972

ⁱⁱ Public Health Act 1875

ⁱⁱⁱ HA- Highways Act 1980

^{iv} T&CPA Town & Country Planning Act 1990

^v LG (MP) = Local Government (Miscellaneous Provisions) Act 1976

^{vi} PHA - Public Health Act 1936